

[Use Company Letterhead with address and phone number]

**DATE**

**Reference: COVID-19 Executive Order 20-91**

To Whom It May Concern:

Employee Name: \_\_\_\_\_

Employee Address: \_\_\_\_\_

The individual named above is an employee of [COMPANY NAME] that provides essential services and is an essential business as declared by the State of Florida's Governor in Executive Order 20-91. This employee was provided this letter by their employer as proof of employment for travel to and from work and other duties as assigned for the purposes of their employment as an essential critical infrastructure worker. **This individual is a staff member and is engaged in providing essential services to support the operations of a Licensed Private Florida RV park and Campground which is declared "Essential" as Commercial Lodging Establishments as specified by Executive Order 20-91.**

On March 28, 2020, the U.S. Department of Homeland Security, Cyber Security and Infrastructure Security Agency issued updated "Guidance on the Essential Critical Infrastructure Workforce". It is therefore the policy of the United States government that these industries continue to function with minimal disruption in the event of an emergency. On April 1, 2020, the Governor of Florida issued Executive Order 20-91 adopting in total the Department of Homeland Security's list of Essential Critical Infrastructure Workers exempt from the same Order's limitation of movements outside their homes to those necessary to obtain or provide necessary essential services or conduct essential activities.

As such, the individual in possession of this letter is a "critical infrastructure industry employee" and should be considered exempt from any state or local restrictions such as curfews, shelter-in-place orders, and other mobility restrictions when reporting to, returning from, or performing his or her work functions. We ask that you allow this individual to continue with his or her job in the interest of providing essential services and for public safety.

We appreciate your assistance. Please reach out with questions or concerns.

Thank you,

INSERT SIGNATURE  
NAME, TITLE  
EMAIL  
PHONE